

CLUUC Board of Trustees Meeting Minutes
November 14, 2017

Action Items:

WHO	WHAT	WHEN
Jim	Check with Governance Committee, see if response sent to people who sent follow-up ideas beyond Covenant of Right Relations.	
Jim	Find out if Abhi received results of the evaluation survey.	
Jim	Contact Mosaic Makers about last year's letter	
Exec Comm	Explore drafting a follow up story to our UUA letter	
Rebecca	Post approved Board Minutes to website, bulletin board, library binder	by Nov 7
Rebecca	Summarize this meeting for Board Matters	Submit to Sara Davidson by Oct 25
All	Board photo	November meeting.

ATTENDANCE:

Board Members Present: Jim Anderson (President), Greg Falcigno (Secretary), Linda Gianessi, Peggy Jackson, Ellen Kelley (Assistant Treasurer), Ariel Mora, Rebecca Nachtrieb (Assistant Secretary), Suzanne Pineau, Gail Riley (President Elect).

Board Members Absent: Carol Bertaut (Treasurer), Raj Rajendran

Staff Present: Sara Deshler, Katie Romano Griffin, Tim Atkins

Others Present: Mel Kalagian - James Klote & Associates

Board Meeting Reports:

Appendix A (website) - Board Meeting Minutes October 17 2017

Appendix B (website) - Senior Staff Report - Nov. 2017

Appendix C (website) - FPC 10.12.17 Meeting Notes

Appendix D (website) - CLUUC Strategic Plan SD3, November Measures Ideas

Appendix E (website) - Exec Com Meeting Notes November 7, 2017

Appendix F (website) - Executive Director Report to the Board 11.8.17

Appendix G (website) - Mosaic Makers Report to BOT 2017Nov

Opening: Convened at 7:30 p.m. with centering words, chalice lighting, and check in.

Board Business:**Approval of Consent Agenda:**

Appendix A (website) - Board Meeting Minutes October 17 2017
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 Approved.

Report on Previously Open Action Items

Create Evaluation Task Force	Gail	June 2017
Board Photo	All	July 2017
Committees revised charters	Ariel, Greg	
Update google-groups with latest emails for board members	Greg	August 2017
Greg to schedule Google docs/drive seminar before Sept and Oct meetings	Greg	September 2017
Update draft language in strategic plan concerning social justice issues focus	Jim	October 2017
Policy Manual to change the responsibility for appointing the Right Relations Team from the Senior Minister to the Board	Board Secretaryship	September 2017
Carol to seek response from consultant who carried out an external review and provided draft recommendations. Also to add contact information and otherwise cleanup the "Appendix B1" from Jack in the December packet folder.	Carol	

Evaluation Task Force - 7/25: Gail volunteered to chair the task force, requested volunteers. Action Item stays open. 9/26: Gail to link with Governance task force, not to overlap.

Board Photo: 11/14: need head shots from Greg, Ellen, Raj before completion.

Part 2 of Google Docs: 10/17: rescheduled to be before November Meeting. 11/14: complete. Close.

Policy Manual change Right Relations Team appointment responsibility: 10/17: no update.

Acknowledgements

Jim acknowledged the board members help with the October 29 congregational meeting.

Create Capital Campaign Steering Committee, and review timelines etc with Mel Kalagian, Consultant, Klote & Associates

- Mel K described the campaign plan, team organization, and timeline.
- Team is coming together quite nicely, volunteers and staff are quite helpful.
- Quiet period now. Soliciting lead gifts, to in turn inspire giving after kickoff.
- Official kickoff in March. Campaign goal is to contact every family.
- To date, keeping up with the campaign timeline.
- People's history of giving and campaign gifts are confidential.
- Mel is very often in Rm 7, stop by.

Moved and voted on steering committee co-chairs.

Discussion of Letter to UUA that did not get sent

- See Appendix A1, Ariel's remarks introducing the discussion.
- How do we operate differently in future?
 - One moment worth examination is when we decided we decided we needed congregational talking points and conversation before making a public statement like that letter. Perhaps we could have sent and then bring them. COMPARISON: if the UUA waited for congregations to be ready for it they still would not have said white supremacy culture.
- Tim offered that we could send a post-reflection story about the letter and that would be meaningful, how the discussion changed us for the better. He, by the way, would have been the recipient of our letter.
- Rebecca offered that it sounds like our efforts sought too much perfection, turning out to be the enemy of the good.

Create Task Force to implement Covenant of Right Relations, including managing launch of a Right Relations Team.

- The Board Policy Manual makes this board business.
- Right Relations Team is one part of implementation, the email from Marion and crew outlines other parts.
- The Task Force would consider implementation policies.
- We ought to engage the Governance committee, congregation, and would be best
- Sought volunteer to chair this Task Force. None forthcoming.

Moved and voted.

Update on FY17 and FY18 Financials

- Review of Balance sheet - question about HVAC loan showing as Endowment Asset (sounds right) but not as a church Liability (sounds wrong).
- Review of Membership, Attendance, Pledging trends
- Review of Budgets

Managing Change

- Tabled until Abhi is present. Also will be part of Board Retreat.

Cedar Lane Strategic Plan - Measures for Strategic Direction 3 (Appendix D)

- Ideas for Measures added to Appendix D
- This time SD3, next time SD4, hope to ratify Strategic Plan at Board Retreat.
- Besides membership, attendance, plate, what else is meaningful metric?
- Trying to make a lens to focus all we're doing on the outcomes we seek. Imagine all our activities mapping onto rows, all the populations as columns, and each cell a rating how the activity supports/attracts the population.
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Board Decisions (include motions passed):

"I move that the Board approve Regina Dull and Don Bliss as Co-Chairs of the Capital Campaign Steering Committee."

- Suzanne moved, Ellen seconded. The vote was unanimous. The motion is passed.

"I move that the Board establish a Covenant Implementation Task Force, with a target of February 2018 to return with a plan. Chair tbd."

- Ariel moved, Greg seconded. The vote was unanimous. The motion is passed.

Process Check (Greg)

Pro: Quiet today, during first half. Opened up for the discussion Ariel frames concerning lessons learned from the UUA letter.

Con:

Adjournment at 9:43 p.m.